

East End United Community Center's Discounted Child Care Eligibility Requirements

In January of 2021, the East End United Community Center and Little Legends Daycare was awarded a grant from the Giant and The Hershey Company to provide relief to parents and/or guardians who are seeking assistance of paying childcare private pay rates before their childcare subsidy goes into effect from the Early Learning Resource Center. Our hope is to provide assistance to parents and/or guardians to help cover the cost of childcare to return to work, especially after the COVID-19 pandemic. The maximum amount of time parents will be eligible for the discounted childcare relief will be three months. Below you will find the 2020-2021 Annual Federal Poverty Guidelines for families across the 48 Contiguous States and D.C.

Persons in Household	100%	150%	200%
1	\$12,760	\$19,140	\$25,520
2	\$17,240	\$25,860	\$34,480
3	\$21,720	\$32,580	\$43,440
4	\$26,200	\$39,300	\$52,400
5	\$30,680	\$46,020	\$61,360
6	\$35,160	\$52,740	\$70,320
7	\$39,640	\$59,460	\$79,280
8	\$44,120	\$66,180	\$88,240

Eligibility Requirements

To become applicable for relief funding, there are a few guidelines that would make one applicable to receive funds. These guidelines are required to be fulfilled within one week of application to the program. The list of guidelines are as follows:

1. Employer name and address.
2. Proof of income: Can be a letter from your employer attesting to employment or your most recent pay stub(s). Also, indication of when one gets paid (weekly, biweekly, monthly, etc.) will be considered.
3. A valid and current work schedule to indicate the number of hours your child(ren) will be attending Little Legends. Please note that our part-time and full-time hours are broken down into five hour increments that corresponds with the Early Learning Resource Center's hourly eligibility guidelines. Zero to five hours is considered part-time and five to ten hours is considered full-time. Little Legends and the EEUCC does not recommend that a child is in attendance for more than ten hours a day. If your child exceeds ten hours a day, full private pay rates will be expected in your payment.
4. A professional reference to indicate proof of employment and to validate the parent and/or guardian's need of childcare and grant funds offered. The reference can be written but Little Legends or EEUCC directors will be calling reference as well.
5. Caseworker's name from the Early Learning Resource Center will also be requested for staff to call and validate that an application is in the approval process.

6. The child or children must be biological or legally fostered/adopted to receive funding. Nieces, nephews, grandchildren, or nonlegal fostered or adoptive children will not be accepted.

Employees Seeking Benefits

Any EEUCC or Little Legends employee that is applicable for funds will also complete the list of eligibility requirements that are listed above. However, if an EEUCC or Little Legends employee makes above the poverty and Early Learning Resource Center income standards, a smaller discount will be applied. For the 2021 fiscal year, a fifty percent discount will be applied to all employees who wish to receive childcare for their child(ren) or adoptive child(ren). Please talk to Little Legends or EEUCC Executive Director for more information.

Attendance Policy

To be applicable for this program, a child or children are required to attend the program for a minimum of three days per week. While we understand that parental or guardian's work schedules can be inconsistent due to the COVID-19 pandemic, we are asking for consistent scheduling to become applicable for funding.

Little Legends and EEUCC is requiring a subsidized childcare application with the Early Learning Resource Center to be submitted before applying for the childcare discount funding. Being that one will have an application submitted to the Early Learning Resource Center, the maximum amount of time that a parent or guardian can receive funding from the EEUCC and Little Legends is three months from start date. If at any time a parent and/or guardian does not comply with the eligibility requirements, funding will be terminated.

If your child(ren) are marked absent without a notice, phone call, or email to directors and/or Little Legends staff five times the discounted childcare funds will be terminated. Repeated absences without notice makes it challenging to schedule our teachers and staff appropriately as well as purchase and prepare correct amounts of food and other resources. Good communication is an important part of all of our success!

East End United Community Center's Discounted Child Care Eligibility Form

Applicant Information

Name of Applicant: _____ Household Size: _____

Names and Ages of Children Requesting Funds For: _____

Any other benefits received: SNAP TANF WIC Other _____

Have you applied for support from the ELRC? _____ Caseworker _____

Comments: _____

Employment

Employer Name: _____ Address: _____

Professional Reference & Contact Info: _____

Hours Worked Per Week: _____ Total Income: _____

Please Circle One (Weekly, Biweekly, Monthly, Commission)

Child Care

Days Per Week Expected to Attend: _____ Hours Per Day Expected to Attend: _____

Applicant Signature: _____

Professional Use Only:

Income Level: _____

Household Size: _____

Eligibility (Circle One): Part-Time Full-Time

Percent Discounted: 25% 50% 75%

Verifier Signature: _____ Date of Verification: _____