



Attention parents and/or guardians of Little Legends Students:

As we are moving to the yellow phase of the COVID-19 pandemic, Little Legends Daycare and East End United Community Center is reopening! During this time, a few things are changing within the center to not only ensure your safety, but the safety of your child(ren), our staff, and our surrounding community. Little Legends hours of operation will be from 8:30-5:30 Monday through Friday beginning June 1, 2020.

As you read our new guidelines in compliance with the Center for Disease Control (CDC) please do not hesitate to ask questions to your child(ren)'s teacher or any East End staff. We understand that this is a learning process for everyone, and Little Legends staff is here to help as much as we can!

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Drop Off's and Pick-Up's:

Little Legends staff will be assisting in curbside drop off's and pick-ups. When you arrive with your child(ren) or arrive for pick-up, please call the center or ring the front foyer doorbell. From there, we will be conducting a health assessment with your child(ren) to ensure their health and safety. **At drop off and pick-up's staff, parent, and child(ren) must wear a mask.**

Also, at drop off and pick-up's, try your best to have the same person or person's drop and pick up your child(ren). It is important to keep a limited number of visitors in the center and daycare. If you would like to edit your emergency contact form to create a new list of persons to release your child(ren) to, please contact Miss Lauren to do so.

Sign in and sign out procedures will remain the same. Your child's teacher will be handing you the sign in and sign out clip board daily upon arrival and pick-up.

Daily Health Screenings:

As mentioned above, a Little Legends or East End Staff will be conducting a health screening upon drop off and periodically throughout the day to ensure your



child(ren) are safe and healthy throughout their fun-filled day at Little Legends! We will be screening for the following:

- Temperature above 100.4; a temperature above 100.4 will result in the child(ren) being sent home and will not be admitted into the facility.
 - *If your child(ren) has a fever, please contact your PCP on their guidelines about sending your child(ren) back to school for a probationary period. We understand that even though the COVID-19 pandemic is happening, that may not be the only reason your child is running a fever or is sick. We firmly believe in the saying better safe than sorry, so again, we recommend contacting your child(ren)'s PCP if they appear to be sick or are running a fever above 100.4.

- Cough
- If your child seems flushed in the cheeks
- Trouble breathing
- Acting out of character in the means of not feeling well (fussy, lethargic, etc.)

Parents and/or guardians can be a huge help in screening your child(ren) before they come to school by following these same steps listed above! It is important that you take necessary precautions to protect yourself, your child(ren), and your community and contact your PCP or health care provider for direction! **If you suspect your child(ren) is/are sick, please keep your child(ren) home.**

If you think you have come into contact with someone that has COVID-19, here is a statement from the CDC explaining what a potential exposure means/includes:

“A potential exposure means being a household contact or having close contact within 6 feet of an individual with confirmed or suspected COVID-19 for at least ten minutes”

When to Wear a Mask:



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Per CDC guidelines, it is required that adults and children above the age of two is to wear a mask at all times except for times of rigorous activity (ex: running or outdoor play) and nap times. Everyone must wear a mask from the time they enter the building until the time they leave and/or enter your vehicle. East End and Little Legends will provide cloth masks to children that will be washed on a daily basis.

Child to Teacher Ratios:

Your child will be assigned to one or two teachers **max** per day in their regular/designated classrooms. Little Legends staff will be keeping child to teacher ratios small. Due to scientific studies that prove that children need nurtured, cuddled, and held especially through times of crisis, we will do our best to care for your children during this sensitive time.

Cleanliness and Upkeep of Center:

Throughout the time of our temporary closure and upon reopening, it is our number one priority to keep the center pristine and clean. We will be deep cleaning once a week and regularly cleaning multiple times a day. Their cots, blankets, bibs, masks or any other cloth item will be washed every few days if not every day to ensure the health and safety of everyone at the center. Also, their cups and bottles will be immediately put into the dishwasher or washed with warm soapy water immediately after use.

What To/Not to Bring to School:

To ensure cleanliness and health, parents are required to provide and comply with the following:

- At least three extra outfits for staff to change or assist in changing clothes in case of bodily fluid secretions (ex: mucus from sneezing/coughing or vomit), accidents, or food and drink spills.



- NO outside toys, backpacks, or personal items brought from home or anywhere from outside the center.

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Thank you for all that you do and know that you are so appreciated by our staff, our board and the families we serve. We extend our hearts to you as we face this crisis together.

Best Wishes,

East End United Community Center and Little Legends Staff